



CLAIRTON MIDDLE / HIGH SCHOOL

501 WADDELL AVE

CLAIRTON, PENNSYLVANIA, 15025

412-233-9200 X 1250

Dr. John D. Wilkinson, Principal

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Dr. Tiffany Gratchic, Associate Principal

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Families of Clairton City Middle / High School Students,

As Principal of the MS/HS, I consistently look for opportunities to improve upon myself, the teaching staff, and most importantly, the educational services for the students we serve. It has been brought to my attention that some of our students who are working remotely continue to struggle with the online learning environment. I believe that with increased teacher support and connectedness we can overcome any of these barriers to learning.

Dr. Gratchic, Associate Principal, the teachers, and I want to make improvements for all remote students by attempting to provide greater structure, support, and consistency. We want to make improvements for the students while working remotely from home.

We believe this is a good time to rededicate ourselves as we continue to press on to the second semester. We truly believe that if there were expectations that mirror a typical in-person school day, students' grades would improve. Expectations such as a consistent time to meet with your teacher period by period.

Families, I ask that you please review the following expectations as we move forward with the school year. In addition to the revisited Remote Expectation, please find information and a timeline for Full Time In-Person Opportunities.

Raising Expectations for Remote Classes

- Students are asked to make personal contact with a member of the MS/HS staff on a daily basis for academic support and a wellness check-in.
- Attendance- A student can secure a full day attendance by completing the Starter or Exit Ticket, attending a Mandatory Session, attending in-person school and/or completing the daily assignment.

- The following represents the times that High School students must/mandatory Check-In. Students who are failing are required to attend mandatory sessions.

AM Session / High School Hybrid Students / HS Remote Students

- a. Period 1 (A day) or Period 5 (B Day) 7:50 to 8:10 am
- b. Period 2 (A day) or Period 6 (B Day) 8:55 to 9:15 am
- c. Period 3 (A day) or Period 7 (B Day) 9:25 to 9:45 am
- d. Period 4 (A day) or Period 8 (B Day) 10:10 to 10:30 am

PM Session / Middle School Hybrid Students / HS Remote Students

The Middle School Teachers will continue with their scheduled Mandatory Meets with students.

- Students are expected to be engaged and complete assignments during the designated AM and PM sessions. Students will be afforded additional time, as needed. Students shall complete all instructional activities assigned by teachers within the expected timelines. The expected timeline is 11:59 pm of the day the instructional activity is assigned unless otherwise stated by the teacher.

Assignments “turned-in” after 11:59 pm will still be accepted but will not receive full credit.

- Locate a work space that will minimize distractions
 - Students are to find a quiet place to work free from distractions
 - Students should not be walking around during the designated mandatory meeting times
 - The AM and PM sessions are for student engagement.
- Parent Interaction during Google Meet
 - If a parent desires to communicate with a teacher during the Google Meet, the parent is to email or call the teacher to set a meeting. The AM and PM sessions are for student engagement not parental meetings.
- Dress appropriately as you would if you were attending the building
- Student microphones should be muted until you are asked to speak or have a question
- Students are to use the Chat Box or use the Raise your Hand feature/button during the lesson as to not interrupt the teacher
- Again, we ask that students consistently communicate with your teachers via email, canvas, or face to face classroom interactions.

Plan for Full Time Opportunities

The following will provide an overview of the Full Day opportunity that will be afforded to our Middle and High School students.

- The Full Day will start at 7:50 and conclude at 3:00 pm.
- Students who attend Full Day will report to their assigned teacher's classroom during face to face am or pm session as well as the remote session am or pm
- Students who attend the Full Day Session must respect the time that teachers are working remotely with students at home. The Full Day students need to appreciate the fact that teachers working with remote students only have one opportunity to interact/teach remote student each day.
- Students who make a commitment to a Full Day will be expected to adhere to the following expectations
- Full Day Student Expectations
 - Focus on Education, take responsibility for your actions, and preserve a positive learning environment
 - Use appropriate voice and language
 - No Phone Usage in the classroom
 - Be prepared for class everyday including bringing your Chromebook to class
 - Be prepared to work independently, as needed
 - Be on-time to class
 - Do not cut or skip class
 - Do not cause a disruption as remote students are being instructed
 - Respect yourself, the teacher & others
 - Seek teacher assistance at the conclusion of the Remote Lesson
- Students who choose not to adhere to the Full Day Expectations will face consequences or assigned a different learning environment.
- Consequences for Violating the Full Day Expectations

<u>First Offense</u>	Removal from Class and placed in the In-School Suspension room Conduct a meeting with Student/Teacher to resolve barrier to learning
<u>Second Offense</u>	Removal from Class and assigned to In-School Suspension for two days SAP Referral
<u>Third Offense</u>	Student will be assigned to Remote Learning for 5 days
<u>Fourth Offense</u>	Student will be assigned to Remote for 10 Days
<u>Additional Offense(s)</u>	Student will be assigned to Remote for 10 Days or removed from Full Day Learning Environment

Timeline to Initiate Full Time Opportunity

- From March 2nd to March 5th Clairton MS/HS families will be made aware of the opportunity to attend MS/HS Full Time. In addition, families will be presented with the specifics to returning Full Time such as procedure, expectations, and schedule.
- March 2nd through 5th Dr. Gratchic and Dr. Wilkinson will be available to answer all questions regarding the Full Time Opportunity
 - Please call Ms. Martha Disman 412.233.9200 x 1250 if you have questions and Dr. Wilkinson or Dr. Gratchic will return your phone call
- March 8th through 11th Families will have the opportunity to decide to choose Full Time or remain with Hybrid, Remote or Cyber. Families will be able to document their learning environment via Google Forms Survey, email, or phone call to the MS/HS
- March 11, 2021 at Noon, Families will be required to make a decision regarding their child's learning environment
- Families that do not choose Full Time Status by March 11 will remain with Hybrid, Remote or Cyber
- March 11th through March 19th Families who choose Full Time Status will be provided the Full Time Student Expectation Agreement
 - Families that choose to have their child attend full time will be required to sign the agreement
 - Students will not be permitted to attend full time until all documentation are collected
- The learning environment that a family chooses on March 11th will remain their learning environment for the remainder of the 2020-2021 school year. In other words, students will not be permitted to switch from learning environment to learning environment
- March 22nd Middle School Students will have the opportunity to attend Full Time
- Middle School Teachers and Students will work asynchronous/remote every Friday starting Friday, March 26, 2021
- April 7th High School Students will be permitted to attend Full Time High
- High School Teachers and Students will work asynchronous/remote every Friday starting Friday, April 16, 2021



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Full Time/ Hybrid Student Expectation Agreement

We believe that students learn best when they attend school Full Time. We also understand that students and families who choose to remain with Hybrid or Remote must be supported during the school day. Understanding that teachers will be responsible to teach a combination of Remote and In-Person concurrently, students and parents who choose to attend Full Time will be asked to sign the following Full Time Student Expectation Agreement.

Expectations for Full Time Students

1. Focus on Education, take responsibility for your actions, and preserve a positive learning environment
2. Use appropriate voice and language
3. No Phone Usage in the classroom
4. Be prepared for class everyday including bringing your Chromebook to class
5. Be prepared to work independently, as needed
6. Be on-time to class
7. Do not cut or skip class
8. Do not cause a disruption as remote students are being instructed
9. Respect yourself, the teacher & others
10. Seek teacher assistance at the conclusion of the Remote Lesson

Consequences for violating the Full Time Student Expectation Agreement

First Offense Removal from Class placed in the In-School Suspension/ Resource Room

Conduct a meeting with Student/Teacher to resolve barrier to learning

Second Offense Removal from Class placed In-School Suspension/ Resource Room for two days

Third Offense Student will be assigned to Remote Learning for 5 days

Fourth Offense /Additional Student will be assigned to remote Learning for 10 days

Additional Offense(s) Student will be assigned to Remote for 10 Days or removed from Full Day Learning Environment

[] I understand that if my child is failing any courses they are strongly recommended to return Full Time.

Parent/ Family Signature

Student Signature

Grade